



**COMMISSION ON POPULATION AND DEVELOPMENT(POPCom) - MIMAROPA REGION
ANNUAL PROCUREMENT PLAN NON-CSE FOR FY 2021**

Code (PAP)	Procurement Program/Project	PMO / End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Fund	Estimated Budget		CO	Remarks (Brief description of PPA)
				Advertisement/Posting of IB/REI	Submission /Opening of Bids	Notice of Award	Contract Signing		Total	MOOE		
ADMINISTRATIVE SERVICES												
	Security Services	POPCOM 4B	Public bidding done thru POPCOM-CO; POPCOM 4 will pay thru					GOP	75,000.00	75,000.00		POPCOM-CO the in charge of the bidding process since we are in the same building; Payment is in form of percent sharing with POPCOM-CO & NCR
	Janitorial Services	POPCOM4B	percentage sharing / First Quarter					GOP	75,000.00	75,000.00		
	Rent	POPCOM 4B		January to December 2021				GOP	450,000.00	450,000.00		Rental Fee
	Electricity	POPCOM4B	Direct Contracting	January to December 2021				GOP	60,000.00	60,000.00		electric bills consumption
	Water	POPCOM4B	Direct Contracting	January to December 2021				GOP	8,400.00	8,400.00		
	Vehicle Insurance and Registration (2 vehicles)	POPCOM4B	Direct Contracting	January - July 2021				GOP	20,000.00	20,000.00		Registration and insurance of vehicles
	Repair & maintenance services of vehicle, office equipment, office repair	POPCOM4B	SVP / Direct Contracting / Shopping	January to December 2021				GOP	50,000.00	50,000.00		
	Common Use Supplies	POPCOM4B	SVP / Direct Contracting / Shopping	Quarter 1, Quarter 2 and Quarter 3				GOP	11,600.00	11,600.00		
SUB - TOTAL									750,000.00	750,000.00		
TECHNICAL SERVICES												
SERVICES												
	Provincial Population Management Coordinators salary	Technical	Direct Contracting	January to December 2021					843,544.00	843,544.00		this refers to remuneration for 6 Job Order staff assigned in different provinces of MIMAROPA
	Job Order	Technical	Direct Contracting	January to December 2021					945,984.00	945,984.00		Job Order remuneration for POPCOM MIMAROPA Offices
	Encoder	Technical	Direct Contracting	January to December 2021					177,000.00	177,000.00		Payment for a piece of work by encoding the registered couple in RPPP Form
	Mobilization of BPVs	Technical	Direct Contracting	January to December 2021					953,964.00	953,964.00		One way of addressing unmet need for Modern Family Planning is to link demand to services through referral system.
	Demand Generation / Couples Reached	Technical	Direct Contracting	January to December 2021					743,400.00	743,400.00		Demand Generation Activities are conducted among couples in the barangay to capacitate them on Responsible Parenting, Fertility Awareness, Family Planning, and Home Management.

COORDINATIVE/MONITORING/ASSESSMENT									
Meals	Technical	SVP/Shopping	Quarter 1, Quarter 2, Quarter 3 & Quarter 4			30,000.00	30,000.00		
Transportation	Technical		February to December 2021			7,000.00	7,000.00		Updating of Provincial / Municipal accomplishments in the implementation of local population program. The RPMC will also serve as venue in recognizing Best LGUs relative to population program implementation.
Supplies	Technical	Direct Contracting / SVP/Shopping	Quarter 1, Quarter 2, Quarter 3 & Quarter 4			160,000.00	160,000.00		
Communications	Technical		January to December 2021			64,500.00	64,500.00		
SPECIAL EVENTS									
Communication	Technical	Direct Contracting				30,000.00	30,000.00		
Meals	Technical	SVP/Shopping	Quarter 1 to Quarter 4			17,500.00	17,500.00		Conduct of several population events like family planning month, NFP month, etc.
Supplies	Technical	SVP/Shopping				30,000.00	30,000.00		
PROGRAM ASSESSMENT ON RPPP									
FP supplies	Technical	SVP				8,500.00	8,500.00		
Meals	Technical	SVP/Shopping	Quarter 1 to Quarter 4			30,000.00	30,000.00		Conduct of meetings with Regional Line Agencies, and localization of PPMF. Expenses includes food, gasoline, handouts, transportation, etc.
Supplies	Technical	SVP/Shopping				50,000.00	50,000.00		
ADOLESCENT HEALTH AND DEVELOPMENT (AHD)									
Meals	Technical	SVP/Shopping				1,098,868.00	1,098,868.00		To increase adolescents' awareness on the consequences on involvement in risky behaviors. This is also to train these partners from the LGU level to be capacitated with the strategies of AHD Program. This includes meals, gasoline, per diems, etc.
Supplies	Technical	SVP/Shopping	Quarter 1 to Quarter 4			732,578.00	732,578.00		
POPULATION AND DEVELOPMENT									
Meals	Technical	SVP/Shopping	Quarter 2 to Quarter 4			366,290.00	366,290.00		Aims to provide capacity building to different stakeholders on Basic Population and Development concepts and measures and to assist local planners in establishing POPDEV and Gender-Sensitive Ecological Profile.
Supplies	Technical	SVP/Shopping				244,192.00	244,192.00		To provide food assistance to the symbolic 100 millionth babies in IV-A and IV-B
INFORMATION EDUCATION MATERIALS									
Printing of IEC materials	Technical	SVP/Shopping	Quarter 3			140,480.00	140,480.00		Printing of information materials like tarpaulin, fliers, collaterals, etc.

GENDER AND DEVELOPMENT		Direct Contracting	Quarter 1 to Quarter 4	POP	50,000.00	25,200.00		
Registration	POP COM 4B	SVP/Shopping	Quarter 3 and Quarter 4	POP COM 4	50,000.00	25,200.00		
Meals	SVP/Shopping	75,000.00			75,000.00			
Supplies	SVP/Shopping	50,000.00			50,000.00			
SPECIAL POPULATION GROUP								
Meals	POP COM 4	SVP/Shopping	Quarter 3 and Quarter 4	POP COM 4	50,000.00	50,000.00		
Supplies	SVP/Shopping	150,000.00			150,000.00			
SUB-TOTAL TECHNICAL SERVICES					7,024,000.00	7,024,000.00		
GRAND TOTAL					7,774,000.00	7,774,000.00		

This activity promotes maternal and child health and responsible parenting. It would also equip 4Ps, male parents and single males belonging to the marginalized groups with necessary skills necessary skills on maternal and child health.

Conduct of orientation for SPG like Senior Citizen, PWD and IPs. Food and collaterals may be given

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